

Parish Council meeting was held on Thursday 9th May 2024 at 8 p.m. in the Parish Hall

1. MEMBERS PRESENT

Mr G. Hall (Chairman), Mr. P. Lake, Mr D. Berry, Mrs J. Mitchell, , Mr. M. Lake, Mrs. P Colthorpe (District Councillor)

2. APOLOGIES FOR ABSENCE

Mr. J. Grant (Delayed), Ms R. Wibberley (Holiday), Cllr M. Squires (County Councillor – Other meeting to attend)

3. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

CHAIRMAN

Proposal: Mr P. Lake proposed and Mrs Mitchell seconded Mr G. Hall as Chairman of the Parish Council. The meeting unanimously agreed.

Mr Hall duly signed the acceptance of office form.

VICE-CHAIRMAN

Proposal: Mr M. Lake proposed and Mrs Mitchell seconded Mr D. Berry as Vice-Chairman of the Parish Council. The meeting unanimously agreed.

Mr Berry duly signed the acceptance form.

4. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 11th April 2024 had already been circulated prior to the meeting.

Proposal: Agreement to the content of the minutes was proposed by Mr. Berry and seconded by Mrs Mitchell and was unanimously agreed by the meeting. The minutes were not available to be signed and will be signed at the next meeting.

5. DECLARATION OF INTEREST

Mr Hall declared an interest in Planning Application 24/00634/FULL

6. MATTERS ARISING

None

1. **PLANNING APPLICATION (24/00611/FULL)** – Extension of an existing general purpose agricultural building at Westway Farm, Pennymoor.

A short discussion took place

Proposal: Mr P. Lake proposed and Mr Berry seconded agreement to this application and the meeting unanimously agreed

1. **PLANNING APPLICATION (24/00623/FULL)** – Erection of an agricultural livestock and storage building at Westway Farm, Pennymoor.

A short discussion took place

Proposal: Mr M. Lake proposed and Mrs Mitchell seconded agreement to this application and the meeting unanimously agreed.

1. **PLANNING APPLICATION (24/00634/FULL)** Erection of an agricultural barn at East of Middleway, Pennymoor.

Mr Hall left the meeting

A short discussion took place

Proposal: Mr Berry proposed and Mrs Mitchell seconded agreement to this application and the meeting unanimously agreed

Mr Hall returned to the meeting

1. Annual Insurance renewal

The clerk stated that she had received the annual insurance renewal invoice for £140.71 which is the 2nd year of an agreed 3 year contract.

Proposal: Mr P. Lake proposed and Mr Berry seconded agreement to this payment for £140.71 and the meeting unanimously agreed. The clerk will make a BACS payment.

1. ANNUAL RETURN

a) Internal Audit report

The clerk stated that she had received the AGAR Internal Audit report completed and signed which will be advertised on the parish council website.

b) Annual Governance Statement

The clerk read out the questions on the Annual Governance Statement and the meeting responded agreement to them all.

The Chairman and the Clerk signed the form.

c) Accounting Statements

The clerk had previously emailed a copy of the form.

Proposal: Mrs Mitchell proposed and Mr. P. Lake seconded agreement to the form and the meeting unanimously agreed

1. LAPTOP REPAIR

The clerk stated that she had taken the parish council laptop to a technical expert who said there were a few problems with the hard drive, keyboard and due to its age it was very slow.

The options were to repair the problems but this would cost almost as much as a new laptop or purchase a reconditioned one at £290 or a new one at a cost of £410.

Proposal: Mr Berry proposed and Mr. P Lake seconded agreement to purchasing a new laptop at a cost of £410.00 and the meeting unanimously agreed

1. HIGHWAYS

Several already reported potholes had been repaired, but there are still others to be repaired.

Meeting closed 8:50